

# Free Early Education for Two year olds (FEET) Application form



## Child details

First name .....

Middle names .....

Last name .....

Date of birth  |  |  Male  Female

## Parent/carer details

First name .....

Last name .....

Date of birth  |  |  Male  Female

Relationship to child .....

Address .....

..... Postcode .....

Home telephone .....

Mobile telephone .....

Email .....

\*National Insurance number .....

\*Or National Asylum Seekers number .....

\*We need this information so we can check that your family meets the eligibility criteria for FEET



To qualify for a funded two year old place, you must be able to tick one or more of the boxes below

Please tick **all** boxes that apply

- A Your family is getting Income Support.
- B Your family is getting Income-based Jobseeker's Allowance.
- C Your family is getting Income-related Employment and Support Allowance.
- D Your family is getting tax credits and has an annual income under £16,190 before tax.
- E Your family is getting Working Tax Credit 4 week run on (the payment you get when you stop qualifying for Working Tax Credit).
- F Your family is getting the guaranteed element of State Pension Credit.
- G Your family is getting Support under Part 6 of the Immigration & Asylum Act 1999.
- H Your family is getting Universal Credit.
- I Your child is getting Disability Living Allowance.
- J Your child has a current statement of special educational needs (SEN) or an education, health and care plan.
- K Your child is looked after by a local authority.
- L Your child has left care through special guardianship, adoption or a child arrangements order.

Please read the following statements and then complete the box below

I understand that the information I give will be held electronically. And I agree that Surrey County Council can use this information to process my application and will contact other agencies, as allowed by law, to check that I qualify for FEET.

I understand that my details will be used to monitor how many families in Surrey take up FEET and where.

I understand that any false or incorrect information I give could lead to Surrey County Council stopping FEET funding.



Signature .....

Date .....

Print name .....

Please complete this form and return it to

**Early Years and Childcare Service, Fairmount House, Bull Hill, Leatherhead, Surrey, KT22 7AH**  
Tel 01372 833368

What happens next?

Usually, we will only contact you at the beginning of the term your child turns two years old so don't worry if you don't hear from us before that time.

After checking your details with the Department for Work and Pensions to confirm that you are eligible, we will send you a letter. Take this letter to your chosen childcare provider, they will contact us and we will confirm that your funding is in place. The childcare provider will then be able to offer you some settling in sessions and agree a start date for your child. When your child starts, the childcare provider will claim funding directly from us.

**Data Protection Act 1998**

Surrey County Council (the 'Council') respects your privacy rights and is committed to ensuring that it protects your details, the information about your dealings with the Council and other information available to the Council ('your information'). In accordance with the Data Protection Act 1998, the Council will use your information, for the purpose of providing support to children, to (a) deal with your requests and administer its departmental functions, (b) meet its statutory obligations, and (c) prevent and detect fraud. The Council may share your information (but only the minimum amount of information necessary to do the above and only where it is lawful to do so) with appropriate departments and agencies in accordance with the Multi Agency Information Sharing Protocol (MAISP). Further details including a copy of the MAISP can be found at [www.surreycc.gov.uk](http://www.surreycc.gov.uk). If you would like to apply for access to the information we hold about you please send a written request to the above address.

